

**SIEMENS ENERJİ SANAYİ VE TİCARET ANONİM ŞİRKETİ**  
**PRIVACY NOTICE FOR**  
**SIEMENS ENERGY SUPPLIERS****1. Purpose**

Siemens Enerji Sanayi ve Ticaret Anonim Şirketi ("**Siemens Enerji**" or "**Company**"), processes personal data of real person supplier/authorized supplier/employee supplier in accordance with the provisions of the Personal Data Protection Law no. 6698 ("**KVKK**") and other legislation.

Since you are real person supplier/authorized supplier/employee supplier of our company, in the capacity of "Data Controller", our Company processes your personal data which you notified/will notify or provided externally by any means

- For the purposes of processing indicated in this notice and in connection with this purpose, in a limited and measured manner,
- By preserving the accuracy and the most up-to-date state of personal data,
- In compliance with the principles and provisions stipulated in the KVKK.

With privacy notice, it has been adopted to continue and develop business activities carried out by Siemens Energy in compliance with the principles in the KVKK.

**2. Collection of Personal Data**

Siemens Energy will process your data inline with the purposes indicated in this Privacy Notice. In case of any change regarding to these purposes, this Privacy Notice will be updated and published separately.

The categories of personal data of the Siemens Energy real person supplier/authorized supplier/employee are as follows:

- Name-surname, criminal record results, address, heavy and dangerous work report, vehicle plate information, military certificate, bank account information, phone number, CV, assembly visa, department, diploma, date of birth, education, e-mail address, company name/address, photograph, temporary assignment documents, shareholding percentage, residence information, medications, signature, IBAN&SWIFT, occupational health and safety documents, work address, occupational health and safety training certificate, employer letter, business card, stamp, ID copy, professional certificates and proficiency certificates/forms, informations in personnel file, passport copy, passport information, position, consent form, medical reports, travel information, SGK breakdown, SGK entry notice, information on the registry gazette, title deed, ID number, delivery address, title, nationality, power of attorney, visa, tax ID number.

Our company collects your personal data by oral, written or electronic means through all kinds of information and documents that you have submitted or shared to us, or via any software such as platforms or portals, which you were granted access to (if any), as well as any transaction performed over such software.

### 3. Purposes of Processing Personal Data

Your personal data is processed by automatic and non-automatic means for the purposes listed below and on the legal grounds stipulated in Articles 5 and 6 of the KVKK.

Your personal data may be processed on the legal ground that it is directly related to the establishment or conduct of a contract, if the processing of the personal data of the parties is necessary, on the legal grounds of fulfilling the legal obligations and / or for the legitimate interests of Siemens Enerji, as long as it does not harm the fundamental rights and freedoms of the person concerned. Your sensitive data would be processed on the basis of your consent.

The purposes of processing personal data are as follows and can be updated in line with our obligations arising from company policies and legislation:

- Managing survey processes,
- Execution of bank transactions and operations,
- Organizing travels,
- Managing warehouse operation processes,
- Managing training processes,
- Execution of account reconciliation and prepayment processes,
- Carrying out the internal audit process,
- Managing the whistleblowing and disciplinary process,
- Managing the export process,
- Follow up of contracts and orders,
- Registration of suppliers in the system,
- Updating data,
- Carrying out the evaluation processes of the business partner,
- Conducting research processes regarding suppliers,
- Managing the import process,
- Execution of communication processes,
- Organization and event planning,
- Confirmation of payments,
- Planning trips for marketing, training and factory acceptance testing,
- Project management,
- Field management,
- Managing the sales process
- Invoicing,
- Execution of contract and power of attorney processes,
- Auditing the accuracy of company financial data in terms of IFRS and TCC,
- Execution of supplier selection process,
- Conducting research processes within the scope of international export control sanctions,
- Sharing Power of Attorneys,

- Obtaining tax advice

Your personal data will be kept for a reasonable period of time necessary to fulfill the purposes it was collected for or until the end of the statutory retention period specified in the relevant legislation, if any.

#### 4. Transfer of Personal Data to Third Parties

The procedures and principles to be applied in personal data transfer are regulated in Articles 8 and 9 of the KVKK and the personal data and special categories of personal data of the relevant person indicated in this document can be shared with third parties in the country and abroad.

Your personal data is shared with the supplier for the purpose of conducting the survey processes, the domestic customer and the group company abroad for the purpose of carrying out the information sharing and approval processes, the group company abroad for the purpose of conducting informing and reporting processes, the group company abroad for the travel planning of employees, to customs agent and logistics company for the payments of stamp duty tax, to the domestic supplier and the group company abroad in order to carry out the internal audit process, to the customers and suppliers in order to carry out the whistleblowing process, to the supplier, customer and authorized public institution to carry out the communication process, to the group companies domestic and abroad in order to carry out the supplier registration processes, to the reconciliation company for the purpose of reconciliation, to the audit firm for the purpose of auditing, to the group company abroad for the purpose of informing and reporting, to the group company for the establishment of the business relationship, to the customs agent and logistics company for executing operational processes, to the government agency for the purpose of executing permit, letter of opinion, application processes, to the suppliers for the purpose of travel planning, to the domestic and foreign customers for the purpose of obtaining the field entry permits and confirming the qualifications of the people who will work at the customer's site, to the domestic and foreign customers for the purpose of conducting the marketing activities, to the group company abroad for the purpose of auditing the financial data of the company in terms of IFRS and TCC, to the group company abroad for the purpose of completion of the compliance training processes, to the domestic and foreign group companies in order to carry out the management of the applications used by the group companies, to the service providers and servers abroad due to receiving e-mail service.

#### 5. Your Rights

Individuals whose personal data are processed have the below rights specified in Article 11 of the KVKK.

- a. to be informed whether their personal data are processed,
- b. to request for information about their personal data have been processed,

- c. to be informed of the purpose processing of their data and whether these personal data are used in compliance with the purpose,
- d. to be informed of the third parties to whom their personal data are transferred either domestically or abroad,
- e. to request the rectification of the incomplete or inaccurate data, if any,
- f. to request the erasure or destruction of their personal data under the conditions referred to in the KVKK,
- g. to object to the processing of their personal data collected exclusively by automatic means that has led to an unfavorable consequence for them,
- h. to claim compensation for the damages arising from the unlawful processing of their personal data.

Siemens Energy, will fulfill your requests arising from the KVKK through the "Data Subject Access Request Form". In accordance with Article 13 of the KVKK, Siemens Energy will process your requests that are sent to us via e-mail address ([kvkk.tr@siemens-energy.com.tr](mailto:kvkk.tr@siemens-energy.com.tr)) free of charge and within 30 (thirty) days at the latest, depending on the nature of the request. If the request is rejected, the reason(s) of rejection will be notified to you in writing or electronically.

This Privacy Notice may be revised by our Company if deemed necessary. You will be notified in case of any changes.